**Square One Statement of Work**

**Version 3.0.0**

We agree to these terms, along with the Square One Contractor Terms Version 3.0.0 (https://squareoneforms.com/contractor/3.0.0).

*Work to Be Done*: {proofread and format the company’s annual marketing report for presentation to the company’s board of directors for up to eight hours}

*Fees*: {$134.50 per hour}

*Billing*: {monthly, in arrears, in fairly rounded quarter-hour increments}

*Payment Method*: {ACH}

*Personnel*: contractor {“may” or “may not”} use employees and subcontractors to do work under this statement of work

*Start Date*: {February 1, 2020}

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| --- | --- |
| **Client** | **Contractor** |
| {ClientCo, Inc.},{a Delaware corporation} |  |
| Signature: | Signature: |
| Name: | Name: |
| Title: |  |
| Date: | Date: |
| Address: | Address: |